

Chippenham Hockey Club

Welfare, Safeguarding and General Information

Welcome to Chippenham Hockey Club
We are a family friendly club with 5 Men's and 5 Ladies' League teams
and a thriving Junior section from U8s upwards.

We run free skills/fitness training sessions for all Club members and we play our League games on Saturdays and Junior games on Sundays. The Junior Section runs age group teams at U14 & U16 level, as well as attending the County Festivals and Tournaments for some of the younger age groups U12s and below. All training is held at Chippenham Sports Club. Details of the training days & times for Juniors, Ladies & Men are published on the Club Website and are visible on the Club's electronic management system.

Key Club Contacts:

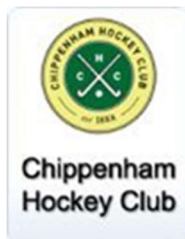
Name	Position	Email	Contact Number
Jane Lloyd	Chair	chair.chc@gmail.com	07968 211883
Ron Ousby	Secretary	club.secretary.chc@gmail.com	
Gordon Larkins	Welfare Officer	Welfare.chc@gmail.com	07484 174988

The Welfare Officer is supported by Representatives in each section (Ladies, Men's and Juniors), details of these officers can be found on the Chippenham Hockey Club website.

SAFEGUARDING AND WELFARE

We operate under the guidance of England Hockey's Safeguarding Best Practice, Policies & Procedures to ensure all those in the hockey family have a safe and positive experience. We have summarised our policies here, please refer to the Club website for full documentation. Young people are those who have not yet reached their 18th birthday.

DBS Checks – all of our Club Coaches and Team Captains hold an up to date DBS check as verified by England Hockey. We endeavour to ensure there are sports first aid qualified personnel at our training sessions and at matches. To minimise the risk of injury for juniors, a gum shield and shin pads are mandatory protective equipment, along with a face-mask for defenders at penalty corners. It is recommended that adults defending penalty corners should wear a face-mask and any other protective equipment as appropriate e.g. protective gloves and knee pads.



AS CHC WE ARE COMMITTED TO THE FOLLOWING

Good Practice - We always work publicly with young people and treat everyone with respect. The rights, dignity and worth of all young people will always be respected. We are aware of vulnerabilities and will challenge unacceptable behaviour. We will not spend time alone with young people, if an unavoidable situation arises in an emergency our Club Welfare Officer or Section Welfare Representative should be advised immediately. We will never engage in rough, physical or provocative games or conversations, we will not tolerate any form of bullying and observe our Club policies of Equality, Diversity and Anti-bullying.

Supervision - We aim to ensure that there is always more than one adult with our young people. In order for us to maintain our standards we request parents/carers check communication links in case of last-minute changes to training and fixtures, particularly in the case of bad weather. We ensure our Club coaches and Team Captains have the necessary training. Club coaches are trained through England Hockey courses and the Team Captains understand their responsibility for safeguarding and first aid. We carry out risk assessments as appropriate, e.g. bad weather, match cancellations etc. There will always be access to a phone to make contact in an emergency.

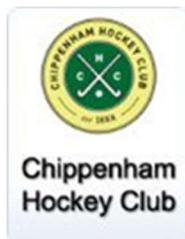
Transportation – It is the responsibility of the parent/carer to transport young people to and from the pitch at Chippenham Sports Club for home matches, training and away fixtures (for Junior Teams). For Juniors playing in any team, we follow England Hockey Best Practice guidance on transportation.

Changing Rooms – Adults should not be in the changing rooms at the same time as young persons and no pressure is placed on young people to shower. Adults are requested to change at separate times to our young members or in separate facilities (where available).

Communication & Social Media - Our main line of communications is via email, some adult teams and training squads also run communications based “WhatsApp” groups, if this is the case we request all parents/carers to sign up to this to ensure they are included in all social media communication. We have strict social media controls and only post what is necessary, we also encourage positive communication and feedback.

Photography & Video – Parental/Carer consent is requested at Club registration annually for the sharing and display of photographs/video. We take every reasonable step possible not to include any posts where consent for photograph/video usage has been declined.

Health & Safety (Including COVID/Pandemic and Concussion Policies) – We take the health and safety of all our members seriously. We carry out risk assessments on our site, pitch & wherever we take hockey out into the community to ensure the safety of all our members as covered in our policies and ensure health is prioritised, keeping secure and accurate data on health issues close to hand through Health Care Plans as required. These details are obtained at the point of Club registration and should be updated with Team Captains or the Club Welfare Officer on a regular basis. We maintain a robust concussion policy in line with England Hockey and endeavour to ensure that we have qualified sports first aiders at training and matches. The nearest defibrillator is at the Chippenham Sports Club by the tennis courts.



Whistleblowing – If there are concerns about reporting a welfare issue, we have processes in place to follow up with the Club Chair or England Hockey directly.

Membership/Match Fees – Fees are set at the beginning of each season, costs are displayed at registration and on the Club [website](#), these generally include the cost of all training sessions, pitch hire, match teas (where provided) and Club liability insurance.

A SUMMARY FOR YOUNG PEOPLE, COACHES, LEADERS, ADULT HELPERS, PARENTS AND SPECTATORS

YOUNG PEOPLE - The promotion of FUN, POSITIVE ATTITUDES and GOOD SPORTSMANSHIP should be the main dynamic of Youth Hockey. The Young People's Code of Behaviour therefore applies to all young people to encourage the safety and enjoyment of all participants involved in the sport. All young people involved in hockey will, at all times show **Respect for the game** - This is more than playing within the rules of Hockey. It is about friendship, enjoyment and always participating with the right spirit; **Respect for Others** – Umpires, Officials, Coaches, Opponents and Spectators should be valued; **Self-respect** - Young people should take responsibility for their actions on and off the pitch.

COACHES, LEADERS AND ADULT HELPERS - This includes mentors, coaches, adult helpers and official educators, umpires' coaches and captains. - **Respect the spirit of fair play** in hockey. This is more than playing within the rules. It also incorporates the concepts of friendship, respect for others and always participating with the right spirit; **Respect the rights, dignity and worth of others**. Conduct themselves in a manner that takes all reasonable measures to protect their own safety and the safety of others.

PARENTS AND SPECTATORS - Inform the team coach, manager, captain, Welfare Officer of any new or changed injury, health or welfare issue which they consider is appropriate for them to know. **Promote the reputation of the sport** and take all possible steps to prevent it from being brought into disrepute - Remember that young people participate in sport for their enjoyment, not yours. **Protect others involved in the game** from verbal or physical abuse and threatening or intimidating behaviour - Never ridicule or admonish a young person for making a mistake or losing a competition. **Never use inappropriate language and gestures** - Support all efforts to remove bad or abusive language and unsporting behaviour.

DATA PROTECTION: Under GDPR we only hold information as per current data policy, please refer to our Privacy Statement on our [Website](#). Information relating to any medical conditions is shared internally and only when we consider there is a legitimate interest for the safety and wellbeing of our Club members.

As with our Safeguarding policies and procedures we follow England Hockey's [Code of Ethics - RESPECT](#), Safeguarding [Duty Of Care In Hockey \(englandhockey.co.uk\)](#) & [Safe Hockey](#).